



NBCAAM Continuing Education Class Listing Application

Cost: \$40 per year, \$35 approval fee per class, \$5 yearly to maintain that class listing thereafter.
Minimum of one class listed.

Requirements: Approval will be based on:

- Our requirements on subject matter: <http://nbcaam.org/membership>
- Adherence to our scope of practice: <http://nbcaam.org/code-of-ethics>
- Method of assessment
- Presentation of required documentation to students
- Instructor qualifications

We reserve the right to reassess courses based on our members' feedback.

Benefits of listing your class with NBCAAM:

- o Marketing exposure
- o Listing on our website with hotlink
- o Newsletter article about you or by you, submit other articles about subjects that can relate back to your course offerings
- o Webinar promotion of classes

NAME OF SCHOOL: _____

ADDRESS: _____

EMAIL: _____

PHONE: _____

WEBSITE: _____

CONTACT: _____

COURSE INFORMATION (Please repeat for each course submitted.)

COURSE NAME: _____

DESCRIPTION: (Please enclose a syllabus or list of topics covered.)

COURSE WEBPAGE: _____

DELIVERY: Online In person

HOURS BREAKDOWN: Lecture _____ Hands-on Skills _____

METHOD OF ASSESSMENT: (Online or written classes should have some method of knowing that the student finished watching or reading the materials. This could be with a quiz or a submission of some kind, like a video, essay, or case study. Some software will track if the student finished. If you are teaching a hands-on skill, an assessment of skills like a case study will allow students to claim your course for hands-on credit.)

INSTRUCTOR: _____

INSTRUCTOR QUALIFICATIONS:

Does the material taught adhere to NBCCAAM's scope of practice in our code of ethics:

<http://nbcaam.org/code-of-ethics> (For example, no chiropractic adjustments or diagnosis of medical conditions.). Yes No . If no, please explain:

Is the course associated with a product or service? Yes No If yes, please describe:

Upon completion of your course, please provide your students with a certificate.

Send application and payment to:

info@nbcaam.org or mail to

NBCAAM

1425 Broadway #20-8010 Seattle, WA 98122

Fee: \$40 plus \$35 x number of courses submitted.

Method of payment

Check:

Pay Pal . Paypal email: _____ We will send you an invoice.

Thank you for your interest in NBCAAM!

You will be receiving confirmation of your listing or request for more information within 7 days.

This application does not ensure listing. We reserve the right to deny listing based on the verifiable requirements as stated above and a discerning panel of committee members.